Lt. Col. (Retd) Dr.R. Vijaysimha   Mob : 9900365787
Controller of Examinations

NOTIFICATION

1. First, Third and Fourth semester MBA – (Hospital Administration) Examinations will be held from 16th January 2017.
2. Detailed time tables are enclosed.
3. Details of dates for issue and submission of application forms are as under:

a.	Generation of Application form (Online)	19-12-2016
b.	Last date for payment of Examination Fee without fine	28-12-2016
c.	Last date for payment of examination fee with fine of Rs 250/-	04-01-2017
d.	Last date for payment of examination fee with fine of Rs 500/-	11-01-2017
e.	Last date for submission Internal Assessment Marks & Attendance to the University	07-01-2017
f.	Last date for submission for dissertation to the University	06-01-2017
g.	Issue of Admit cards	12-01-2017

4. Details of Fee Structures are as under:

a.	Examination Application form	₹ 200-00
b.	Marks card	₹ 300-00
c.	Examination fee per paper	₹ 1000-00
d.	**Additional fee for IV semester MBA –(Hospital Administration) Candidates**	
	i) Dissertation Fee	₹ 1000-00
	*ii) Provisional Degree Certificate	₹ 500-00

	* iii) Convocation fee
	   a) Indian national
	   b) Foreign National
		₹ 5000-00
		₹ 7000-00

*if not already paid

5. Instructions to the candidates:
   a) No candidate is exempted from payment of examination fee.
   b) Candidates with shortage of attendance and/or Internal Assessment marks, as per JSS University norms, are not eligible to take the exams.
   c) Fees once paid will not be refunded or adjusted.

6. Instructions to the Coordinator:
   a) There is no provision for condonation of shortage of attendance/ IA marks.
   b) Fees collected from the candidates should be sent as a consolidated DD in favour of **JSS University Examination Fee A/c,** along with statement showing the details of the candidates, register number, subjects, fee paid, etc in **Triplicate.**
   c) A Separate statement of **non appearing and non eligible** candidates should also be sent.

Sd/-
Controller of Examinations