1. 0   KIITEE – 2016

1.1   APPLICATION PROCEDURE

Application Form and Prospectus will be available online only. It will not be available in hard copy. Candidates have to apply online at http://www.kiitee.ac.in or http://www.kiit.ac.in or they can download it from the website.

The 'Online Application Form' will be accepted after the following steps are completed:-

- Browse KIIT web site **http://www.kiitee.ac.in or** http://www.kiit.ac.in .
- Select 'Online Application' / 'Download' option. (If you want to download, take the print out of downloaded Application Form').
- Go through the Instructions to fill up the form**.**
- Fill up 'Online Application Form' and submit.
- Take the print out of Application Form mentioning the Application Number.
- Paste the Photographs in the space provided for it.
- Sign on 'Signature' columns both by candidate and parent/guardian.
- **Dispatch the Application Form along with two passport size color photographs pasted in appropriate place and 10th Pass Certificate / Mark sheet.**

Candidates should retain photocopies of 'printed application form' which may serve as reference for future correspondence.

The online application will be accepted subject to receipt of printed application, photographs, copy of 10th Pass Certificate / Mark sheet only.

For downloaded application form

The candidates have to fill up all the fields very carefully and send it with the photographs and 10th Pass Certificate / Mark sheet.

The print out of online Application form or filled in downloaded application form should be submitted in person / by post (Registered Post /

Speed Post / Courier) to "**The Director, Admissions, KIIT University, Koel Campus, Bhubaneswar - 751024, Odisha, India"** so as to reach on or before dt**. 31.03.2016,** 5.00 p.m.

Information on receipt of applications at KIIT University will be available in the website http://www.kiitee.ac.in & http://www.kiit.ac.in . Candidates can check status of their Application Form on the website after 20 days of its dispatch to KIIT University.

1.2   ADMIT CARD

Admit Card will be hosted in the website from **dt**.**01.04.2016 to dt.05.04.2016.** In case, the Admit Card is not available in the website within **6th April, 2016,** candidates should write/contact KIIT between **7th April, 2016 to 10th April, 2016** giving details of the Post Office, date of dispatch, receipt of postal dispatch, Photocopy of the Application Form, one photograph, photocopy of 10th Pass Certificate / Mark sheet. The candidates have to download the admit card from the website and have to come with the printed copy to the examination Centre. **Admit Cards will not be dispatched in Hard Copy. Candidates must preserve the Admit Card till the admission process is over.**

1.3 CALENDAR OF EVENTS

Apply Online	:	10-12-2015 to 25-03-2016
Last date of receiving Filled in Application form	:	31-03-2016
Last date of hosting Admit Card in the website	:	05-04-2016
Date of Entrance Examination (Online) (Annexure-I)	:	21-04-2016 to 30-04-2016
Declaration of Result	:	15-05-2016
Counseling	:	02-06-2016 to 15-06-2016

Detailed Counseling Schedule will be declared after publication of result on 15th May 2016