

## Office of the Controller of Examinations TELANGANA UNIVERSITY NIZAMABAD - 503 322

No: TU/EB/PG-RL/2015/04 Date: 5-01-2015

## **NOTIFICATION**

It is hereby notified that the **LL.B. I Semester Regular Examinations** will be held in the month of **March 2015**. The following are the last dates for the payment of Examination fee and submission of Application forms:

- (i) Last date for payment of Examination fee and submission of Application form **without fine: 17.01.2015**
- (ii) Last date for payment of Examination fee and submission of Application form with a fine of Rs.100/-: 22.01.2015

The fee particulars are as follows:

1) I Semester LL.B. (for all subjects): Rs.600/- +Rs.200/- Processing Fee

Candidates have to submit a Xerox copy of Memorandum of marks of examination he/she appeared previously along with application form.

- 1. The date of commencement of Examinations and the course-wise detailed Time-Table will be notified in due course.
- 2. Application form(s) will not be accepted directly from any candidate or from the Principal after the due date.
- 3. The students should fill the online examination form and submit to the Principal concerned.
- 4. The students should enter their name correctly in the examination form as per their Degree certificates. Telangana University will not be responsible for any mistakes in the candidate's details.
- 5. The students of campus colleges have to pay the fee through B Challan (which is available in the college office) in favour of the **Registrar**, **TU**, **Examinations Accounts** payable at State Bank of India, Telangana University Branch(Code No.13804), Nizamabad 503 322.
- 6. Fee paid once cannot be refunded or adjusted for any future examination.
- 7. Applications forms should be <u>scrutinized and signed</u> by the Principal/ Academic Co-ordinator of the college in accordance with the guidelines and instructions issued and should be tied up separately in chronological order. Applications of not eligible candidates are liable for rejection at any stage whenever they are detected. For this, the University will not be held responsible in any manner

- 8. Not to collect the exam fee from Blind, Physically disabled, Deaf & Dumb students. A Xerox copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the application forms. Blind, physically disabled, Deaf & Dumb students application forms should be submitted separately along with separate Nominal Roll.
- 9. The Principal is requested to forward all the examination application forms of the eligible candidates duly attested with the following documents **on or before 23/01/2015** without fail.
  - (i) 3 hard copies of nominal rolls in the prescribed proforma approved by Director, Directorate of Academic Audit, TU.
  - (ii) The detailed fee statement signed by the college Principal.
  - (iii)No Dues Certificate issued by the Directorate of Academic Audit, TU.
  - (iv)The copy of online EAF form signed by the candidate after verifying the name and Subject Titles.
  - (v) The Principal is also requested to submit Subject-wise/Paper-wise data (in duplicate) separately.

## Sd/CONTROLLER OF EXAMINATIONS

## Copy to:

- 1. The Dean, Faculty of Arts / Social Sciences, TU
- 2. The Director, Directorate of Academic Audit, TU
- 3. The Principal, University College, TU Dichpally.
- 4. The Chief Accounts Officer, TU
- 5. The Manager, State Bank of India, TU Campus Br., TU
- 6. All the sections of Examination Branch, TU
- 7. The Dean, College Development Council, TU
- 8. The Public Relations Officer, TU
- 9. The Director, Student Welfare Centre, TU
- 10. The P.S. to Vice-Chancellor, TU
- 11. The P.A. to Registrar, TU