COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

ACADEMIC ADMISSIONS AND COMMON ADMISSION TEST(CAT) PROSPECTUS 2016
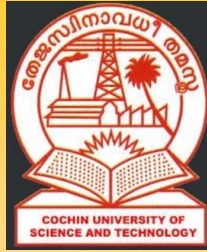
Office of the Director

International Relations and Academic Admissions (IRAA)

Cochin University P O, Kochi—682022, Kerala, India

 Ph: 0484—2577100, 2862255, 2577159, Fax: 0484– 2577688,

E mail: iraa.cusat@gmail.com

Website: www.cusat.ac.in (for online application cusat.nic.in)

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

Prospectus 2016 for Admission to the programmes:

- B Tech./ B Tech Lateral Entry
- B Com with LLB/BBA with LLB
- M Tech
- Master of Vocation (M Voc)
- M Sc.
- M F Sc.
- MBA
- MCA/MCA Lateral Entry
- M A
- LLB
- LLM
- MPhil
- LLM with Ph.D
- Master of Intellectual Property Rights with Ph.D
- Ph.D
- Post Doctoral Research

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IMPORTANT DATES TO REMEMBER

DATE & NUMBER OF NOTIFICATION	IRAA/3A/417/CAT Notification /2016 dated 20th January 2016
COMMENCEMENT OF ONLINE REGISTRA-TION	20th January 2016
LAST DATE FOR ONLINE SUBMISSION	For Indian & NRI candidates - 15th February 2016 (Last date for payment of fees—22/02/2016)
	for International Candidates/ PIO/Children of Indian Gulf Workers 30th April 2016
EXTENDED PERIOD OF REGISTRATION FOR MBA / M TECH	1st to 30th April 2016 (Last date for fee payment— 05/05/2016)
DOWNLOADING OF ADMIT CARDS	15th April 2016 onwards
DATE OF EXAMINATIONS (Detailed time table available under clause 16)	30th April 2016 — Tests for B Tech, 5 Year M Sc Photonics, BBA with LLB, BCOM with LLB, MA, MIP-PhD, LLM-PhD, MCA (Lateral Entry) & MSC (Computer Science)
	1st May 2016 — Tests for 3 year LLB, MFSc , MVoc, MCA and MSc excluding MSc Pho-tonics
Issue & receipt of DAT application forms for PhD, M Phil & Diploma Pro-grammes	20/01/2016 to 22/02/2016

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1. INTRODUCTION

1.1 Prospectus for admission to professional and non-professional courses conducted by Cochin University of Science and Technology (CUSAT), Kochi - 21 for the year 2016 has been approved vide University Order number IRAA/3A/417/CAT Notification /2016 dated 20th January 2016 and is published herewith. This prospectus provides the vital information regarding the Common Admission Test – 2016 (CAT 2016) and allied admission procedures for the year 2016. Candidates are required to read this Prospectus carefully so as to make them fully aware of the rules/procedures related to Application/Test/Option Registration/ Allotment & all other matters related to Admission 2016. Candidates are also required to visit the website www.cusat.nic.in regularly so as to update themselves from the latest notifications, notices, announcements, instructions etc. published in the site regarding CAT 2016. In addition to this the registered candidates must login to their home page on a daily basis and comply with the directions given therein without fail.

1.2 This version of the Prospectus in English language only shall be considered as authentic in the case of any dispute.

1.3 This Prospectus sets out the rules and regulations for CAT 2016 and all other procedures related to Admissions 2016.

1.4 Campuses: This Prospectus pertains to admissions to the Programmes conducted at the following three campuses of the University:
Campus 1 – Main Campus situated at Kalamassery, Kochi-22
Campus 2 – Kuttanadu Campus (CUCEK) situated at Pulincunnoo, Alappuzha district (80 KM away from Campus 1) and
Lakeside Campus situated at Kochi-16, on the banks of Cochin Estuary adjacent to Fine Arts Hall (12 KM away from Campus 1)

1.5 In addition to the admission to Programmes conducted at the Campuses listed under clause 1.4, admission to MSc (Bio Polymer Science) conducted at Eloor (5 km away from Campus 1) by Centre for Biopolymer Science and Technology a Unit under Central Institute of Plastics Engineering and Technology, Dept. of Chemicals & Petrochemicals, Ministry of Chemicals and Fertilizers, Government of India and PhD programmes offered at approved research centres are also included in this Prospectus.

1.6 The Prospectus is subject to modification/ addition/ deletion, as may be deemed necessary by the Cochin University of Science and Technology.

1.7 Application Fee for various categories of seats / applicants for Programmes are listed below:

> **1.7.1** Application fee for seats reserved for International Candidates / PIO/Children of Indian Gulf Workers   US $ 100
> **1.7.2** Application fee for NRI Seats*   - (Rs. 5000 for NRI seats + Rs. 1000 for general seats)   Rs. 6000
> **1.7.3** Application fee for General candidates - (seats other than NRI & International/PIO/Children of Indian Gulf Workers) Rs.1000
> **1.7.4** Application fee for SC/ST candidates   - (seats other than NRI & International/PIO/Children of Indian Gulf Workers) Rs.500
> **1.7.5** Additional fee over & above the application fee for Candidates opting for Dubai as Test Centre (see clause 1.12)   Rs. 10000
> **1.7.6** Application fee for Ph D and M Phil Programmes   Rs. 1000 (Rs. 500 for SC/ST Candidates)
> **1.7.7** Application fee for PDF, Diploma, Certificate Programmes   Rs. 100 (Rs. 50 for SC/ST Candidates)

* Candidates applying for NRI seats of B Tech **must** opt for All India Merit (AIM) seats at the time of option registration else they will not be considered against NRI seats. They can also opt for State Merit(SM) seats if they are "Keralites" as defined in the prospectus. They need not submit separate application for considering them to AIM/SM seats. See clause 5 for explanation of SM/AIM/NRI seats.

1.8 For International Candidates the application fees for all programmes are same as those stated in clause 1.7.1.

1.9 Candidates who wish to apply for Post-Doctoral, Ph D, M Phil, Diploma or Certificate programmes should submit the required application fee at the concerned Department in the form of Demand Draft from SBT or SBI drawn in favour of The Registrar, CUSAT and payable at Ernakulam.

1.10 The applicants for seats reserved for International candidates/PIO/Children of Indian Gulf Workers are required to submit their application on-line through the web site www.cusat.nic.in and after successful submission of their application may forward an advance copy of the confirmation page along with demand Draft/Pay order/ any other instrument (which does not involve any collection charges on the part of the University) for US $100 infavour of Registrar, CUSAT, payable at Ernakulam. The same shall be forwarded by post to the Director, IRAA, Cochin University of Science and Technology, Kochi – 682022, Kerala, India. In the case of foreign citizens the confirmation page along with copies of the required certificates shall be routed either through the Embassy of India in their respective country or through their respective Embassy in India.

1.11 Candidates other than those mentioned in clauses 1.9 & 1.10 are required to make the payment by any one of the three methods described under clause 2.8

1.12 An additional fee of Rs. 10,000/- is payable by candidates opting Dubai as Test Centre.

1.13 Candidates applying for various programmes must make sure that they have the minimum eligibility criteria prescribed under clause 4.

2. HOW TO APPLY ON-LINE (ENGLISH/MALAYALAM)

2.1 Candidates should apply on-line and make the fee payment on or before the last dates prescribed.

2.2 On-line applications shall be submitted only through the web site www.cusat.nic.in

2.3 Steps for on-line application:

2.3.1 Creating a login ID – Login to the web site www.cusat.nic.in .Click on the link *"New Candidate Registration"* and enter correctly the candidates name, date of birth & age exactly as given in the qualifying certificate. Use a VALID E-mail ID and an active mobile phone number of the candidate or parent. Choose a *User Name* of your choice with at least 6 characters using alphabets and/or numbers only. Do write down the approved user name. Choose the correct options out of the 3 options given in the login creation page. Read the following guide lines for choosing the correct option:

2.3.1.1 The second option *"Lateral Entry"* is only for engineering diploma holders who are applying to the third semester of B Tech.

2.3.1.2 The Third option *"International Candidates/PIO/Children of Indian Gulf Workers"* is for those who are applying for seats reserved for foreign citizens/Children of Indian Gulf Workers.

2.3.1.3 The first option "Indian & NRI" is for all Indian Citizens including NRI candidates except for those mentioned in the second and third option.

2.4 **NOTE THAT THE E-MAIL ID & MOBILE NUMBER USED FOR LOGIN CREATION WILL BE KNOWN AS THE REGISTERED E-MAIL ID/MOBILE NUMBER AND ALL COMMUNICATIONS WILL BE SENT TO THE SAME ONLY. THEREFORE CANDIDATES ARE ADVISED TO WRITE DOWN THE USER ID AND PASSWORD OF THEIR E-MAIL AND USE ONLY THE MOBILE NUMBER IN THEIR CUSTODY AND KEEP THE SAME ACTIVE TILL THE END OF ADMISSION PROCEDURES**.

2.5 A one-time password (OTP) will be sent to the registered E-mail ID and mobile number of the candidate. Candidate should login to the site www.cusat.nic.in for the first time using this password and change the password immediately. **CANDIDATE WILL NOT BE ABLE TO PROCEED FURTHER IN THE APPLICATION PROCEDURE WITHOUT THE USER NAME AND PASSWORD. HENCE CANDIDATES SHOULD WRITE DOWN AND SECURE THE SAME TILL THE END OF ADMISSION PROCESS.**

2.6 Login again using the user ID and Password and select the correct option from the 3 options listed on the left top corner and proceed till final submission following the instructions that appear on the screen.

2.7 Payment of fee is possible only two working days after the on-line submission of application.

2.8 There are three options for payment of fee:

Option 1: Download and print the chalan form of SBI or SBT from the home page of the candidate and present the same to any SBI branch or SBT branch (do not use SBI chalan at SBT counter and vice-versa) and make the payment at the bank counter.

Option 2: This option can be exercised through any bank account in SBT or SBI **with internet banking facility**. Take a printout of the chalan of the bank (SBI or SBT as the case may be) through which on-line payment is to be made. Log-in to the on-line banking page. Click the link *"Third Party Transfer"* and select the option *"Power Jyothi Fee Collection (PUL)"*. Enter the *"Fee Type"* as entered in the chalan and submit. Enter your date of birth as *"Validation Date"* and register number as *"Fee Reference Number"* both of which are printed in the chalan form.

Option 3: Log in to the home page of the Candidate. Click on the option "Online Payment" and proceed. In this mode, payment can be made either by using credit/debit card or through internet banking.

2.9 There is no need of submitting any details of the fee payment on-line. BUT THREE WORKING DAYS AFTER THE PAYMENT OF FEES THE CANDIDATES MUST MAKE SURE THAT THE "APPLICATION STATUS" IS "CONFIRMED" AND SHOULD TAKE A PRINT OUT OF THE "CONFIRMATION PAGE", which shall be signed by the candidate and parent and retained by the candidate. The same shall be kept in hand by the candidate for producing the same on demand during the time of Test/Interview/Group Discussion/Counseling/Admission. **The confirmation page is the proof of successful submission of application.**

2.10 Those who are applying for different programmes like M Sc. and/or MBA and/or M Tech may submit the application one by one by logging in each time with the same user name and password. One fee payment is sufficient for all the programmes.

2.11 Candidates who intend to apply for Later Entry to B Tech and any other programme/s shall submit two separate applications; one for B Tech (lateral entry) and one for other programmes. Separate application fee payment is required for each such application.

2.12 If by any chance the confirmation is not received after 3 days from the date of payment, it should be brought to the notice of the IRAA Unit of CUSAT immediately.

2.13 After the final on-line submission further modifications are **NOT** possible and all further procedures will be absolutely based on the inputs given by the candidate during on-line submission. **Therefore the candidate alone will be responsible for loss of any chance or candidature by way of wrong entries.**

2.14 No documents need be sent to the University by post unless otherwise demanded except for the candidates applying on the basis of GATE Score or any Management Aptitude Test who shall email a soft copy of their Score Sheet/Mark List to helpdesk@cusat.nic.in on or before the final date for on-line submission of application.

2.15 Information of general nature shall be published in the website www.cusat.nic.in and individual communications will be available in the home page of the candidate. Candidates must login to their home page on a regular basis and follow the instructions given therein without fail.

2.16 No enquiry regarding lost/forgotten password or user ID or mobile number or E Mail ID will be entertained.

2.17 Admission related enquiries may be mailed to helpdesk@cusat.nic.in or contact over the telephone numbers 0484- 2577159 / 0484-2577100