



**OFFICE OF THE CONTROLLER OF EXAMINATIONS
MAHATMA GANDHI UNIVERSITY
NALGONDA- 508 254**

No. 44 /MGU /PG/Exams/2019-20

Dated: 27.08.2020

**NOTIFICATION
(MBA, MBA (TTM) Regular, Backlog & Improvement)
(IV & III Semesters)**

1. It is hereby notified for information of all the Regular, Backlog & Improvement candidates of MBA, MBA(TTM). of all the Campus, Affiliated Colleges that the IV-Semester CBCS Regular (2019-20) & IV Semester CBCS & Non-CBCS Backlog (2014-15, 2015-16, 2016-17, 2017-18 & 2018-19 batches only) and III – Semester CBCS & Non-CBCS Backlog (2014-15, 2015-16, 2016-17, 2017-18, 2018-19 & 2019-2020 batches only) Examinations are scheduled in the month of September, 2020. The detailed Time-Table will be notified in due course.
2. The schedule for payment of examination fee and submission of examination application forms at the respective colleges is given below:

Descriptions	Last Dates	
	Without late fee	With late fee of Rs.200/-
<u>To Students</u> Payment of Examinations fee and submission of Examination application forms at their respective colleges.	11.09.2020 Friday	15.09.2020 Tuesday
<u>To Colleges</u> 1. Preparation & Submission of E.A.F. Online	14.09.2020 Monday	17.09.2020 Thursday
2. Remittance of consolidated Examination fee through a SBH Challan Account No. 62422450289 (Bank Code No. 21270)	17.09.2020 Thursday	17.09.2020 Thursday
Submission of printed EAF form along with NR & Fee Abstract etc. to the Exam Branch, MGU	19.09.2019 Saturday	
Note: No application will be accepted after the last date of submission from any college and also honored direction from any corner		
Note: Principals are requested to forward the applications of those candidates whose attendance is more than 75%. (For Regular Students Only)		

SCHEDULE OF EXAMINATION FEE

Particulars	Fees for All Paper	Upto 3 Papers	Improvement Per Paper	Additional Fee for Consolidated Memo & Provisional Charges
M.B.A.(G)/M.B.A.(TTM) Courses	Rs.1125+60*=1185/-	Rs.550+60*=610/-	RS.150+60*=210/-	Rs. 360/- (for IV Semester Regular 2018-20 Batch only)
Note- The candidates who have appeared for II year in double the duration of the course but not crossed (6)years from the date of admission and intended to write backlog papers have to pay an amount of Rs. 1000/- per paper, along with normal examination fee i.e. candidates admitted during the years 2014-15 (Last chance) & 2015-16.				
Memorandum of Marks				

(A) PLEASE SUBMIT THE ENCLOSED FEE ABSTRACT COMPULSORY, OTHERWISE FORMS WILL NOT BE ACCEPTED

(B) FEE PAID ONCE CANNOT BE REFUNDED OR ADJUSTED FOR ANY FUTURE EXAMINATION.

The candidates applying for (Regular, Backlog& Improvement) must enclose their Previous Memorandum of Marks along with properly filled in Examination Forms.

3. The Principals are requested to forward the examination application forms of the eligible candidates only.
4. In complete forms and forms without documents mentioned above will summarily be rejected.
5. Further, in view of the present pandemic situation, the submission of hardcopies of printed EAFs, Nominal Rolls, Fee Abstract and Fee Payment at Examination Branch are not required; however, the saved pdf files of the above mentioned documents shall be emailed to exambranchsuperintendent@gmail.com as attachment with College Code in Subject line and covering letter in the body of the email. Failing to send an email will be treated as non-submission of examination forms.
6. Further, the college principals are requested to intimate the students regarding the above information and cooperative with the University.



Controller of Examinations

Copy to:-

1. The Principal of concerned college,
2. The Head, Dept. of _____
3. The Director, Directorate of Academic Audit, MGU.
4. The Finance Officer, MGU.
5. The Secretary to Vice-Chancellor, MGU.
6. The P.A. to Registrar. MGU.
7. The Public Relations Officer. MGU.