



Tel: Office: 27098951/293, 27098072
CONTROLLER OF EXAMINATIONS,
OSMANIA UNIVERSITY,
HYDERABAD - 500 007.

(Re-Accredited by NAAC with 'A' Grade)

No. /Edn/Exams/2016

Dated: 18.01.2016

NOTIFICATION **B.Ed.ANNUAL EXAMINATIONS - 2016**

It is hereby notified for the information of all concerned that the **Bachelor of Education** (Two Years Semester wise) course of **1st Year 1st Semester Annual Examination of the Academic Year 2015-2016** of this University will be conducted in the last week of **February 2016**. The detailed Time-Table and examination centre will be notified in due course. The last date for payment of examination fee and submission of application forms is as follows:-

Descriptions	Last dates	
	Without late fee	With late fee of Rs. 200/-
<u>To Students</u> Payment of Examinations fee and submission of Examination application forms at their respective colleges.	08-02-2016	15-02-2016
<u>To Colleges</u> 1. Remittance of consolidated Examination fee to Registrar Osmania University Exam Fee Fund A/c No. 52198262033. 2. Submission of E.A.F. Online	10-02-2016 10-02-2016	17-02-2016 17-02-2016

SPECIAL INSTRUCTIONS TO THE PRINCIPALS

- The college login will be closed after the last date.
- The late fee amount will be levied automatically in case the fee is not Remitted to the O.U. A/c and forms are not submitted as per the above schedule.
- Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination.

Fee Structure: -

The Prescribed Examination fee is Rs.1180 + Rs.60/- (Memo of Marks) + Examination Processing Fee is Rs.300/- (Once in a course time), i.e. Total fee of Rs.1540/-

Not to collect the Exam fee from Blind, Physically Disabled, Deaf & Dumb students as per O.U Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008. A Xerox Copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the Application forms. Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.

P.T.O.

Important Note:-

1. The Examination Application Forms (EAF) are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submitted to the Examination Branch duly signed by the student and the principal concerned along with photocopy of qualifying examination. **Xerox copies of Examination Application Forms & Photographs will not be considered.**
2. As a part of the **CORE BANKING SYSTEM**, all the students are hereby instructed to deposit Examination fee into their **Respective College Principal's account only** (students are advised not to obtain the DD in favour of the CONTROLLER OF EXAMINATIONS, OU).
3. The concerned Principal's are requested to deposit (credit)/transfer the Consolidated Examination fee amount into **"Registrar, Osmania University Examination fee Fund A/c No:52198262033" in any branch of State Bank of Hyderabad through NEFT/RTGS** and obtain a receipt from the bank and submit the same to the Examination Branch, OU along with application forms. No Demand Drafts are accepted at core Banking section at Exam Branch.
4. The Principals are requested to verify and forward all the **ONLINE APPLICATION FORMS** immediately along with the Name List (Nominal Roll) in prescribed Performa, subject-wise data & fee particulars in duplicate.
5. **ALL THE PRINCIPALS ARE REQUESTED TO SUBMIT THE PRACTICAL/RECORD /INTERNAL MARKS LISTS ALONG WITH THE EXAMINATION APPLICATION FORMS ONLY THE PRINCIPALS ARE REQUESTED TO SUBMIT THE INTERNAL AWARD LISTS OF B.ED. I-SEMESTER ONLINE & AS WELL AS HARD COPY. ANY CHANGE IN SPECIALIZATION PAPERS AND MANUAL INTERNAL AWARDS ARE NOT ENTERTAINED BY THE CONTROLLER OF EXAMINATIONS, O.U.**
6. The Principals are requested to verify and forward all the **ONLINE APPLICATION FORMS** immediately along with the **Name List (Nominal Roll) in prescribed proforma, subject-wise data & fee particulars in duplicate, and also submitted practical marks and students attendance statement through online**
 - i) A copy of OU Affiliation Orders for the Academic Year 2015-2016,
 - ii) NO DUES CERTIFICATE from Academic Branch OU,
 - iii) Ed-CET Convener List
 - iv) No Objection Certificate from the Director, Academic Audit Cell, OU.
 - v) Consolidated Students attendance sheets / Statement verified through the Head, Dept. of Education,
 - vi) Management Quota list approved by the AP State Council of Higher Education
 - vii) List of candidates approved by The Director, Directorate of Admissions, OU.
 - viii) Minority status certificate issued by the Minority Commissions, Govt. of TS in case of College with Minority Status

The College will be held responsible for any mistake committed while filling the Candidate name, mother name, father name and paper title (Theory & Practical) through ONLINE. IN CASE OF ANY MISTAKE RS.500/- will be levied as FINE for rectification of each error.

7. A Penal fee of **Rs.5,000/- per day** shall be levied if the college fails to submit the Examination application forms within the stipulated date **i.e., with a late fee forms on or before 17-02-2016** along with the Name List, Fee Particulars & Subject wise data in duplicate.
8. The candidates who are appearing **B.Ed.** Examinations has to enclose the **Previous Degree Certificate**. The **candidates other than OU** have to submit the **Migration certificates** in Original and **Migration fee for Rs.250/-** along with their application form.
9. Name of the Candidate and Father's Name should be same in the **Ed-CET Rank Card, Hall Tickets & Convenor List** and it should tally with the Name in the **Qualifying Degree Certificate**.
10. The candidates are advised to enclose the their Original Rank Card and Hall Ticket of **Education Common Entrance Test (Ed.C.E.T.) 2015-2016**
11. The Colleges are required to enclose the Clearance Certificates issued by the Stores Section of the Examination Branch as a proof for the unused examination stationery returned by the college pertaining to the examinations conducted earlier.
12. This notification is available on website www.osmania.ac.in.
13. **FEE PAID ONCE CANNOT BE REFUNDED OR ADJUSTED FOR ANY FUTURE EXAMINATION**

Sd/-
A.C.O.E. - (P-II)

Sd/-
CONTROLLER OF EXAMINATIONS

Copy to:

- 1) The Principal of concerned college,
- 2) The Director, Directorate of Academic Audit, O.U.,
- 3) The Deputy Registrar, Academic, O.U.,
- 4) The Finance Officer, O.U.,
- 5) The Addl. Controller of Examinations (Confidential.), O.U.,
- 6) The Addl. Controller of Examinations (EDP), O.U.,
- 7) The Chief Public Relations Officer, O.U.,
- 8) The Dean, Students Affairs, O.U.,
- 9) The Secretary to Vice - Chancellor, O.U.,
- 10) The P.A. to Registrar, O.U.,
- 11) The Superintendent (Stores), Examination Branch, O.U.,

NOTE: Any Clash in the Press Note may be brought to the notice of the Controller of Examinations.