



OFFICE OF THE CONTROLLER OF EXAMINATIONS
KAKATIYA UNIVERSITY, WARANGAL 506 009 (T.S.)

No. 2896/ Prof./E9/KU/2018

Date: 06-02-2018

NOTIFICATION

It is hereby notified that the Examinations (Regular, Ex & Improvement) of **LL.M. (All Courses) I-Year: I-Semester Examination** will be held in the month of **February, 2018**. The following are the last dates for payment of examination fee and processing of **online application** and also submission of **Nominal Rolls along with forms and Consolidated DDs** to the undersigned:

Payment of Fee	Last date for payment of exam fee by the Candidates	Last Date for Preparation of Consolidated DDs by the College Principals
Without late fee	14-02-2018	15-02-2018
With a late fee of Rs.250/-	17-02-2018	19-02-2018

FEE PARTICULARS:

For all papers	Rs.950/-
Up to 2 (Two) Papers	Rs.400/-
Improvement for each paper	Rs.300/-

Further, it may please be noted that **application forms will not be accepted under any circumstances after 19 -02-2018**. For late submission of application forms, a penalty of Rs. 2,000/- per day will be charged against the colleges. The detailed Time-Table will be notified in due course.

Instructions to the Candidates:

- 1) The Candidates have to submit xerox copies of the seat allotment and joining report, Degree Certificate and CM of marks of qualifying examination along with their application forms.
- 2) The Candidates should confirm their eligibility as per the norms before remittance of examination fee. Fee once remitted will not be refunded or adjusted under any circumstances.
- 3) Late fee of Rs.1,000/- will be imposed for according late permission to the Candidates after the due date. No application will be entertained after the commencement of exams.
- 4) The appearance in the examinations by the candidates will be subject to eligibility and promotion norms. They will forego the results of the Exams appeared in deviation of norms.

The Principals of the colleges concerned are requested to adhere to the following:

- 1) Ascertain the eligibility of the Candidates before sending NRs Forward the applications of only eligible candidates. If any deviation found, College will be penalized @ Rs. 20,000/- per each deviation as per the norms.
- 2) The demand draft(s) shall be drawn in favour of the "Registrar, KU Examinations Account" payable at the State Bank of India, K.U. Branch (Code No.020262), Warangal.
- 3) To submit the following along with the Nominal Rolls of the Candidates:
 - 1) Application Forms
 - 2) No Dues certificate from the Deans of College Development Council and Academic Audit for every exam and from Academic Section for the I Year or I Semester Exams of any course , KU
 - 3) Required fee in the form of D.Ds.
 - 4) 3 Sets of downloaded NRs
 - 5) Names of the Candidate and his/her Father should be as printed in the qualifying examination/Degree.
 - 6) Internal/ Sessional Marks should be uploaded online through kuonline.com and submit the Hard copies at the examination branch.
 - 7) Approved admission lists by the competent authority

CONTROLLER OF EXAMINATIONS

Copy to:

- 1) All The Principals of Colleges concerned with a request to send application forms strictly as per the above schedule, failing which application forms will not be entertained under any circumstances.
- 2) The Chairman, Board of Studies concerned.
- 3) The Head of the Department concerned.
- 4) The Dean, Academic Affairs, KU.
- 5) The Joint Registrar, Academic, KU.
- 6) The Additional Controller of Examinations, Confidential, KU.
- 7) The Audit and Accounts Section, Examination Branch, KU
- 8) The Director, Publication Cell, KU.
- 9) The Public Relations Officer, KU.
- 10) The Secretary to the Vice-Chancellor, KU.
- 11) The PA to the Registrar, KU.