



OFFICE OF THE CONTROLLER OF EXAMINATIONS

KAKATIYA UNIVERSITY

Vidyaranyapuri, WARANGAL – 506 009 (T.S.)

No. 1944 /E9/2016

Date: 09 - 12 - 2016

NOTIFICATION

It is hereby notified that the **M.C.A. I-Year: I-Semester (Regular, Ex & Improvement) Examinations** will be held in the month of **Jan/Feb, 2017**. The following are the last dates for payment of examination fee and processing of online application and also submission of manual application forms to the undersigned:

Payment of Fee	Last date for Payment of exam fee by the Candidates	Last Date for Preparation of Consolidated DDs by the College Principal(s)
Without late fee	22-12-2016	23-12-2016
With a late fee of Rs.250/-	27-12-2016	28-12-2016

FEE PARTICULARS

Sl.No	Particulars	Fee (Amount)
1.	For all Papers	Rs.930/-
2.	Up to two papers	Rs.500/-
3.	Improvement (each paper)	Rs.300/-

Further, it may please be noted that **application forms will not be accepted under any circumstances after 29-12-2016**. For late submission of application forms, a penalty of Rs. 2,000/- per day will be charged against the colleges. The detailed Time-Table will be notified in due course.

Instructions to the Candidates:

1. The Candidates have to submit a xerox copy of the memo of marks of qualifying examination along with their application forms.
2. The Candidates should confirm their eligibility as per the norms before remittance of examination fee. Fee once remitted will not be refunded or adjusted under any circumstances.
3. Late fee of Rs.1,000/- will be imposed for according late permission to the Candidates after the due date. No application will be entertained after the commencement of exams.
4. The appearance in the examinations by the candidates will be subject to eligibility and promotion norms. They will forego the results of the Exams appeared in deviation of norms.

The Principals of the colleges concerned are requested to adhere to the following guidelines:

1. Ascertain the eligibility of the Candidates before sending NRs. Forward the applications of only eligible candidates. If any deviation found, College will be penalized @ Rs. 5,000/- per each deviation as per the norms.
2. The demand draft(s) shall be drawn in favour of the "Registrar, KU Examinations Account" payable at the State Bank of Hyderabad, K.U. Branch (Code No.262), Warangal.
3. Submit the following along with the Nominal Rolls of the Candidates:
 1. Application Forms
 2. No Dues certificate from the Deans of College Development Council and Academic Audit for every exam and from the Academic Section for the I Year or I Semester Exams of Any course, KU
 3. Required fee in D.Ds.
 4. 3 Sets of N Rs with a soft copy & paper wise statistics in the prescribed format

CONTROLLER OF EXAMINATIONS

Copy to:

1. The Dean, Faculty of Sciences, KU,
2. The Dean, College Development Council, KU,
3. The Dean, Academic Audit, KU,
4. All the Principals of University/Constituent and Affiliated Colleges concerned, KU,
5. The Head, Dept of Informatics, KU,
6. The Chairman, BOS, Dept. of Informatics, KU,
7. The Addl. Controller of Examinations (Confidential), KU,
8. The Deputy Registrar, Academic, KU,
9. The Director, Publication Cell, KU,
10. The Public Relation Officer, KU, with a request to issue PRESS NOTE
11. The Secretary to Vice-Chancellor, KU,
12. The PA to Registrar, KU,
13. The Stock File